

AI meeting summary:

- The meeting involved **Dallas Ferdinand**, **Limitless Food**, and **Jalisa Patrick** focused on website design for a carnival event. Limitless Food emphasized prioritizing features like the general website and ticket sales. Dallas guided on site structuring, including sections for events, tickets, and merchandise sales post-carnival. They discussed payment gateways and color schemes for Carnival 2025 aesthetics. They agreed to follow up on finalizing the site's functional components post-carnival activities, aiming for an effective online platform tailored to their event needs.

Notes:

Meeting Agenda

- **Discussing the general design for Limitless Food's website structure.
- Understanding the scope of the project and defining website structures.
- Presenting a design draft with carnival themes and color schemes.

Website Development

- Planning to focus on creating a general website for Limitless Food.
- Emphasizing the need for a functional site for events and ticket system implementation.
- Deciding on a payment gateway method for sponsors.

Design Review

- Collaborating on the website theme for Carnival 2025 in Trinidad.
- Reviewing and editing drafts for the website design.
- Finalizing the site structure before proceeding with the design implementation.

Payment Process

- Discussing payment options such as bank transfers and payment gateways.
- Ensuring the inclusion of payment details in communication with sponsors.
- Clarifying the process for invoicing and payment arrangements.

Next Steps

- Agreeing on the functional requirements of the website.
- Confirming follow-up actions and maintaining communication for project progress.

Action items:

Dallas Ferdinand

- Send over some information to take the next step (26:34)
- Follow up and do up an invoice with payment split options (29:38)

Limitless Food

- Focus on just bees for now, other things like merch can come after carnival (13:48)
- Consider implementing Republic bank for bank transfers and transactions for carnival payments (18:05)
- Provide Julissa with information on the team and band details (29:11)

Outline:

- Chapter 1: Project Overview and Scope Discussion (00:04 - 05:07)
- 00:04: Initial uncertainty expressed by **Dallas Ferdinand**.
- 03:24: Introduction to the project and discussion on its scope by **Limitless Food**.
- Chapter 2: Progress Review and Next Steps (07:29 - 13:33)
- 07:29: **Jalisa Patrick** joins the conversation.
- 11:45: Summary of previous discussions by **Dallas Ferdinand** regarding project expectations and website structures.
- Chapter 3: Website Design and Development Strategy (14:02 - 20:48)
- 14:02: **Limitless Food** mentions preparations for a photo shoot in August.
- 15:28: Discussion on reaching out to sponsors and website readiness timeline.

- 20:48: Payment methods and gateways considerations by **Dallas Ferdinand**.
- Chapter 4: Site Structure Planning and Design Process (21:23 - 26:25)
- 21:23: Further planning discussions on the website structure.
- 24:07: **Jalisa Patrick** acknowledges progress made in the design process.
- Chapter 5: Finalizing Design and Next Steps (27:06 - 30:06)
- 27:06: **Dallas Ferdinand** seeks clarification on project focus.
- 29:43: **Limitless Food** inquires about invoicing and next steps.
- 30:05: Appreciation expressed by **Jalisa Patrick** and **Dallas Ferdinand**.